



## City of Auburn, Maine

Office of the Mayor

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### **Mayor's Committee on the Design and Construction of a "Bells of St. Louis" Tower**

**OBJECTIVE:** The purpose of the Committee is to play an advisory role on the design and ultimate construction of a tower in New Auburn to house the bells purchased by the City of Auburn, with financial support from residents businesses, from the Diocese of Portland. The Committee will remain in existence until the final project is completed, meaning through design, permitting, fundraising and construction.

**COMMITTEE APPOINTMENTS:** The Committee, to include up to nine (9) public members, should be representative of the community at-large, but should also include those with personal ties to St. Louis or the bells and also those with professional expertise important to the project. Those skills could include, but aren't limited to masonry, architecture and design, or public art. The Committee is expected to include representation from those that contributed financially to the acquisition and those with an interest in helping to secure non-property tax sources to build the final design.

**PROCESS:** The Committee is expected to meet at least once monthly through the duration of the project and will be expected to engage the public in the design and fundraising components. The Committee should select a Chair, a Secretary and a Treasurer to assist with managing meetings, documenting its activities, and mapping a financial plan to ensure construction. The Committee shall provide quarterly reports, in writing, to the City Council on the status of the projection and bring a final design and budget plan to the Council for acceptance.

**STAFF SUPPORT:** A city staff liaison with the Committee will be chosen by the City Manager, though the Committee members themselves should lead the process and complete their own minutes. The Committee will be provided initial technical support from the Architectural and Civil Engineering Technology program of Central Maine Community College. This design consultation will limit the financial requirements of the City of Auburn to complete conceptual design while also providing a meaningful community project for students and staff of this program.

The Committee is hereby established on January 31, 2017 by

A handwritten signature in black ink, appearing to read "Jonathan P. LaBonte".

Jonathan P. LaBonte, Mayor